

OUTDOOR RESORT PALM SPRINGS

RULES & REGULATIONS

(Revised 3/2010; 4/2011; 3/22/12; 5/24/12; 1/28/13; 3/10/14; 1/19/15; 3/09/15; 10/26/15; 11/16/15;
1/18/16; 5/2/16; 1/16/17; 03/06/17)

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ACTIVITIES

GENERAL USAGE

1. Use of Association facilities shall be in accordance with the CC&R's.
2. Use of the facilities will be controlled and supervised by the Activities staff and/or the General Manager, and is subject to availability and the guidelines established by the Board of Directors as follows:
 - a. All private events shall be cleared with the Activities Director.
 - b. Private events of more than 50 people must be scheduled with the Activity Director by September 1st to prevent conflicts with resort sponsored events.
 - c. Any private functions that conflict may have to be rescheduled.
 - d. Smoking is prohibited in all Association buildings.
 - e. Use of the bulletin boards in main and satellite laundry rooms will be for Association use only. Other items put on these boards may be removed by a designated volunteer owner. Designated clubhouse bulletin boards will be for the use of owners and Association activities only.
 - f. In an emergency, i.e., wind, rain, extreme cold, etc., clubhouse facilities may be used with short notice (3-4 hours) if no activity is taking place. Approval must be obtained from the Activities Office and/or the Manager, during the weekend the owner would merely inform the Security Office. There will be no charge for the use of the facilities in these emergency situations if it is left clean: however, if the facilities require extra cleanup, the cost will be borne by the host.
 - g. Any person considered to be intoxicated or obnoxious will be requested by Security to leave the facility.
 - h. The Activities Director may limit the total number of tickets for an event. A resort lot owner may buy a maximum of one table for "Owners Only" events. Each ticket and/or place at a table for such event will be identified to a specific lot owner and their spouse/their significant others. Out of town call-in ticket sales will be purchased in the same manner as on-site sales.
 - i. Tickets are required for any participation for any part of a ticketed event. *(Dancing only is not available for non-ticket holders.)*
 - j. The Activities director, with the recommendation of the event chairman, will

determine which volunteers will be given a complimentary meal.

- k. Party supplies, excluding paper and plastic goods, may be used by checking out/in such equipment in the Activities Office.
- l. Association business and Activities Office approved communications may be distributed in the mail boxes by the mail staff.
- m. It is the intent of the Association to be in compliance with the State of California gambling statutes in all activities in both clubhouses.
- n. The Board of Directors or its designee reserves the right to refuse or rescind the rights granted under these Rules and Regulations.

Note: The Activities Committee recommends that the Resort sponsor two New Years events. The Activities Director has advised he will be willing to handle two New Years Eve Parties as Resort sponsored events.

BICYCLES, PEDESTRIANS AND SKATERS

BICYCLES, PEDESTRIANS AND SKATERS

1. Bicycles shall be ridden on the right side of the roadway and not more than two (2) abreast. Bicycles shall be ridden with traffic. Bicyclists, joggers, and skaters shall observe all posted stop signs.
2. Bicycles ridden after dark (one-half hour after sunset) are required to have a front illuminated headlight or secured flashlight and a rear reflector.
3. There shall be no parking of bicycles in El Saguaro driveway.
4. Per state law, bicycle helmets are required for children under 18 years of age.
5. Bicycles are not allowed on any paths in the resort.

PEDESTRIANS, ROLLER & IN-LINE SKATERS

1. Pedestrians shall walk or jog against traffic on left side of road.
2. Pedestrians who walk or jog at night must carry a lighted flashlight.
3. Skaters shall yield right-of-way to motor vehicles at all times and skate on the right side of the road going with the traffic.
4. All paths (except those accessing the golf course) are for pedestrian use only.

MISCELLANEOUS

1. The following are prohibited in the resort:
 - Skateboards of any kind
 - Push scooters
 - Motor driven toys
 - Radio-controlled toys
2. Motorized scooters may be ridden by individuals with a valid State Operators license.

ADMINISTRATION & ENFORCEMENT

1. The General Manager will be responsible for assuring compliance and enforcement of all rules & regulations.
2. First violation will result in a warning.
3. Further violations will result in an assessment or fines, according to the Enforcement Procedures.

CLUBHOUSES

**PROHIBITED USES OF FACILITY AND EQUIPMENT USE
BY OWNERS, GUESTS, AND CATERERS**

FUNCTIONS NOT SPONSORED BY ORPS

1. Use of facilities and equipment by an owner and/or a group of owners for all functions neither sponsored by ORPS not approved by the Board of Directors, is prohibited.
2. These restrictions include, but are not limited to, the following:
 - a. Commercial and profit-making enterprises.
 - b. Merchandising.
 - c. Selling tickets and/or conducting games of chance.
 - d. Holding partisan political rallies and/or functions.
 - e. Charitable events.
 - f. Religious services and/or functions.
 - g. Functions where there is an admission charge.

ALCOHOL BEVERAGE SERVICE

1. No alcoholic beverages may be brought in from the outside to the open bar when the bar is open at either clubhouse.
2. When the bar is open in either clubhouse, only wine or beer purchased at the bar may be taken from the premises (ABC Section 23396.5).
3. The bartender has the right to refuse service of alcoholic beverages to anyone (ABC Section 25602).
4. When the bar is not open or a room is reserved for a private function, "Bring your own bottle" (BYOB) is permitted subject to the following conditions:
 - a. No one under the age of twenty-one (21) will be allowed to consume alcoholic beverages.
 - b. Owner or owner's guests who are considered to be intoxicated or obnoxious- shall not be allowed to consume additional alcoholic beverages.

**OUTDOOR RESORT PALM SPRINGS
SUMMER FACILITY USE FORM**
Effective June 1 thru September 30

PRIVATE PARTY RESERVATION AND LIABILITY RELEASE FORM

Owner's Name: _____ lot#: _____ Phone: _____ Cell: _____

Type of Event: _____ Date: _____ Time: _____ to: _____

Number of Attendees: _____ # of Guests outside ORPS _____ (Does not include Owner's Relatives, i.e., Grandparents, Children, Parents siblings and spouses) Parking spaces needed: _____ (Owner is responsible for obtaining gate passes 24 hours prior to the event)

OWNER MUST BE PRESENT DURING THE ENTIRE EVENT

RENTAL FEES:

Non -refundable fee of \$1,000.00 for Ballroom (*LaPalma or El Saguaro*) if 80% attending are not ORPS owners

Non refundable fee of \$300.00 for Ballroom (*LaPalma or El Saguaro*) if 80% attending are ORPS owners

\$500 parking fee per vehicle for non-owners.

Refundable cleaning deposit fee of \$500.00. **For a refund the facility must be left in the same condition as found.**

Sound system must be provided by the owner who is renting the facility.

One Security officer for every 50 people attending. Security fee: current hourly rate with a four (4) hour minimum per officer.

FACILITIES REQUESTED:

LA PALMA

Ballroom _____
Kitchen _____

EL SAGUARO

Ballroom _____
Kitchen _____

RENTAL OF FACILITIES DOES NOT INCLUDE THE USE OF POOLS, TENNIS COURTS, GOLF COURSES OR OWNER'S LOUNGE except if all guests are owners.

EQUIPMENT NEEDED: OWNER WILL SUBMIT SET-UP DIAGRAM

Number of tables needed:

Round _____ Banquet Rectangular _____

(No ORPS table clothes, napkins, dishes or silverware nor serving equipment will be available.)

LIABILITY STATEMENT:

I/We hereby agree that I/We will be totally responsible for any and all claims, personnel or of guests, and will not hold Outdoor Resort Palm Springs responsible and/or liable before, during or after the use of the Clubhouse and/or premises of Outdoor Resort Palm Springs. Owner will supply a certificate of liability insurance naming Outdoor Resort Palm Springs as additional insured.

First Owner Signature

Second Owner's Signature *(if needed)*

ORPS Representative's Signature

Date

50 or more guests requires General Manager's Signature _____

Release of Liability Executed yes _____ no _____

Certificate of Liability Insurance yes _____

Amount Owed \$ _____

Date Paid _____

Security staff will walk through the facility within three (3) hours after last guest has left for cleanliness and that all rooms are returned to previous set up and condition.

Cleaning deposit returned: _____ Received by: _____
Date Owners signature

Name Security agrees all is complete

Signature of Owner

**PRIVATE PARTY RESERVATION AND EXCLUSIVE USE OF FACILITY
LIABILITY RELEASE FORM**

FOR USE FROM OCTOBER 1 TO MAY 31

Owners Name: _____ Date of Event: _____

Lot#: _____ Phone#: _____ Time: _____ to _____

Activities Description: _____

Number of Attendees: _____ Number of Guests Outside ORPS _____

(Does not include relatives and invited renters.) Parking spaces needed _____
(Owner responsible for obtaining gate passes 24-hrs before the event)

OWNER MUST BE PRESENT FOR THE ENTIRE EVENT

Costs: Refundable Deposit: \$ 300.00 for Ballrooms (*LaPalma & El Saguaro*)

\$ 100.00 for West Room (*El Saguaro*)

FOR REFUND, FACILITY MUST BE LEFT IN SAME CONDITION AS FOUND

Security Fee: Current hourly rate with a four (4) hour minimum rate per officer (*One Security Officer per 100 people*)

Non-owner fee: \$ 1.00 per person who are guests outside ORPS (Excludes relatives and renters attending the event)

Facilities Requested: EL SAGUARO

_____ Main Ballroom
_____ West Room
_____ Kitchen Use

LA PALMA

_____ Main Ballroom
_____ Kitchen Use

NOTE: FACILITY RENTAL DOES NOT INCLUDE USE OF POOL. TENNIS COURTS, GOLF COURSES, OR OWNER'S LOUNGE (According to CC&R's, Owner's Lounge may not be reserved).

**ACTIVITY EVENTS WITH MEALS
RESERVATION PROCEDURE
(Revised 10.26.15)**

Reservations for all ORPS Activity Events that include a meal will be made in accordance with the following procedures:

1. Tickets will go on sale at the Activities Office on an announced date. Owners only may make reservations on the announced first day ticket sale date.
2. Non-owners may make reservations on any following day of the announced reservation ticket sale date.
3. Ticket prices for non-owners will have a premium of +20% above the price for owners, to be rounded off to an even convenient denomination.
4. Owners making reservations for a complete table will pay the appropriate price for the tickets of owner and non-owners. If non-owners are included at the table, the reservations must be made after the owners only first day ticket sale date.
5. Any event that is sold out will maintain an owner/non-owner waiting list. Owners will be given first choice of the tickets that become available.
6. Only one (1) table per event can be reserved by one (1) owner per lot. The name and lot number of each person at the table will be recorded. All ticket sales will record the name and lot number of each attendee,
7. Attendance of non-residents at ORPS owners only events is not permitted unless the non-resident is a visiting out-of-town temporary personal house guest of the event table host. If a non-resident is seated at the table, the name and lot number of the host must be shown on the reservation form.

ELECTION RULES

(For elections from and after July 1, 2006, in compliance with Civil Code, sec 1363.03)

ELECTION RULES:

1. No member shall be provided access to association media within thirty (30) days of an association election. For purposes of this paragraph, “association media” mean the association’s newsletter, internet website, cable channel, bulletin boards and/or other written communication from the Association. The term “within thirty (30) days of an association election” shall mean the thirty (30) days prior to the date the first election ballot material is sent to the membership. The term “association media” does not include, within its definition, the official ballot materials sent to the membership inclusive, for board of director election, any biographical description and/or photographs of nominees that are running for the board of directors. To the extent that the association permits any other access to association media by a nominee (or a member advocating a point of view) that are reasonably related to the election at issue. The association will not edit or redact any content from a nominee or member communication related to an election, provided, that the nominee or member offering a statement or commentary is responsible for the content and any published comment or comments made. The association may include a disclaimer specifying that the nominee or member, and not the association, is solely responsible for the content of the communication.
2. In each election for the board of directors, the association shall hold a forum (at no charge) for the nominees within the association clubhouse prior to the date that the election materials are sent to the membership. The forum will be for the purposes of allowing the members to meet and ask questions of all nominees and all nominees standing for the election shall be invited to attend the forum. The association shall ensure that each nominee is given an equal opportunity to participate in the forum. For ballot measures that are required to be submitted to the membership; that are unrelated to board of directors election, the association shall have a town hall meeting (not a formal membership meeting, but an informal gathering of the members, in which the members can express their points of view) prior to the time election materials are sent to the membership to amend the bylaws/CC&R’s or similar ballot measures requiring membership approval.
3. In order to run for the board of directors, a Member must be a Member in good standing as that term is defined in Article IV, section 3 of the Bylaws. Specifically, in order to be a member in good standing, a member must be current in the payment of all assessments levied against the Member’s lot and not be subject to any suspension of voting privileges as a result of any disciplinary proceeding.
4. The process to nominate a nominee to run for the board of directors shall be by any of the following:

- a. A nominating committee of three (3) members, appointed by the Board President at least ninety (90) days prior to each annual meeting of the Members. The chairperson shall be a member of the Board and the remaining two members of the committee may or may not be members of the Board. The Nominating Committee shall make as many nominations for election to the board as it shall, in its discretion, determine, but not less than the number of vacancies that are to be filled, and forward to the Board its nominations for announcement at least 60 days prior to the annual meeting of Members; or
 - b. In lieu of the petition process set forth in Article IV, section 4.(c) of the bylaws and, in accordance with *Civil Code sec 1363.03(a)(3)*, any member of the association may submit to the association, no less than thirty (30) days prior to the ballot materials being distributed to the membership, a written statement nominating himself/herself for election to the board of directors (“*Self Nomination Statement*”). The Association shall notify the members (via a document delivery that complies with *Civil Code 1350.7*, e.g. newsletter, information within billing statement, mail) of the self-nomination process and the deadline for Association receipt of the Self-Nomination Statement.
5. In accordance with Article V, Section 8 of the Bylaws, the board hereby establishes that the record date for members entitled to receive notice of any association election, as well as entitled to vote shall be the date thirty (30) days prior to the day the election materials are sent out by the association.
6. The board of directors shall select one (1) or three (3) inspector(s) of election. The inspector(s) of election shall be anyone of the following, as determined by the board of directors at an open board meeting prior to the distribution of ballot materials: a member or members of the Association as appointed by the Board, Association’s Manager and/or Assistant of Association Manager, the Association’s CPA staff, Association’s corporate counsel and/or their staff as well as any independent third party. Inspector(s) of election may not be a member of the board of directors, a nominee for the board of directors, related to a member of the board of directors and/or related to a nominee of the board of directors.
7. The inspector(s) of election shall determine the number of membership entitled to vote and the voting power of each membership, shall receive the ballots, hear and determine all challenges and questions in any way arising out of or in the connection with the right to vote, count and tabulate the ballots, determine the election and shall further perform any acts which may be proper to conduct the election with fairness to all members in accordance with *Civil Code 1363.03* and the associations governing documents. The inspector(s) of elections may also appoint and oversee additional persons to verify signatures and to count and tabulate votes as the inspector(s) of elections may deem appropriate, provided that the additional persons are independent third parties (e.g. independent third parties may not be a member of the board of directors and/or related to a nominee for the board of directors. Independent third parties may include

employees of the Association) (hereinafter, “Inspector(s) Designee(s)”). Inspector Designee(s), pursuant to these Election Rules, can include an employee(s) of the inspector(s) of election.

8. Notwithstanding any other law or provision of the association’s governing documents, board of director’s election and other elections required to be submitted to the membership pursuant to *Civil Code* 1363.03(b) shall be conducted by a secret written ballot submitted to the members without a meeting. Ballots and two pre-addressed envelopes with instructions on how to return ballots, must be mailed by first class mail or delivered by the association to every member not less than thirty (30) days prior to the deadline for voting. In order to preserve confidentiality, a voter may not be identified by name, address or lot, parcel or unit number on the ballot itself. The balloting materials shall include all of the following:
 - a. The ballot itself is not signed by the voter, but it is placed into a ballot envelope, which is then sealed (“Ballot Envelope”). The Ballot Envelope is then inserted into a second pre-addressed envelope (“Second Envelope”) that is then sealed. In the upper left hand corner of the Second Envelope, the voter prints and signs his/her name and separate interest identifier that entitles him/her to vote.
 - b. The Second Envelope is addressed to the inspector(s) of election. The Second Envelope can be mailed by the member to the inspector(s) of election or delivered by and to a location specified by the inspector(s) of election. Any member can request a receipt for delivery of their ballot.
 - c. The sealed ballots shall be kept in the custody of the inspector(s) of election or at a location designated by the inspector(s) of election until after tabulation of the vote, at which time custody can then be transferred to the association. Thereafter, election ballots shall be stored by the association in a secure place for an additional one (1) year.
 - d. Ballots distributed to each and every member shall identify the proposed action, provide an opportunity to specify approval or disapproval and provide at least thirty (30) days upon which to return the ballot to the inspector(s) of election. The voting instructions contained within the ballot materials will show a date by which the ballots must be delivered to the location designated by the inspector(s) of election by either United States Postal Service, overnight delivery service or hand delivery.
 - e. Since the ballot elections described above are to be submitted to the membership without a meeting, there shall be no proxies permitted in such balloting process (except to establish a quorum for any annual membership meeting). For elections to the board of directors, ballots must be returned to the inspector(s) of election on or before 5:00pm PST two business days prior to the annual meeting (at which point the polls will close and no further ballots will be accepted). Since the election process will be done by balloting and not

at the annual meeting, no ballots will be cast at the annual meeting. Since there is no election conducted at the annual meeting, proxies (except for purposes of establishing a quorum) will not be permitted since all voting will be done by written ballot process itself.

- f. All votes shall be counted by the inspector(s) of election (or Inspector Designee(s)), starting at the commencement of the annual meeting, in an open setting allowing members and nominees to witness the counting and tabulation of the votes. Anyone who is not an Inspector of Election and/or Inspector Designee must remain at least ten (10') feet away from the counting table. No person may interfere with, harass or otherwise communicate with the Inspector(s) and/or Inspector Designee(s) while the count and tabulation is taking place (other than corporate counsel as deemed necessary by the inspector(s) of elections). The inspector(s) of election can cause the removal of any observer who causes interference with or disrupts the counting of or tabulation process. Once the inspector(s) of election have finished counting, the inspector(s) of election will thereafter announce the results of the election for board of directors during the annual meeting. No person, including any member of the association or an employee of the management company, shall open or otherwise review any ballot prior to the time and place at which the ballots are counted and tabulated by the inspector(s) of election.
 - g. Written ballots may not be revoked once they are submitted to the inspector(s) of election.
9. The balloting process for amendments to governing documents shall be submitted to the membership in a similar manner as the election for the board of directors, except that:
- a. The ballots could be sent to the membership at any time and not in conjunction with the timing of any annual meeting.
 - b. The addressed envelope should include a statement above the signature line by the owner which would provide, to comply with the governing documents:
By signing below, my vote shall act as my written approval or, if applicable, my written disapproval of the pending ballot measure
 - c. The tabulation and counting of the votes by the inspector(s) of election shall begin five (5) hours before commencement of business at a properly noticed open meeting of the board of directors. No person, including any member of the association or an employee of the management company, shall open or otherwise review any ballot prior to the time and place at which the ballots are counted and tabulated by the inspector(s) of election.
10. The results of any election shall be promptly reported to the board of directors and shall be recorded in the minutes of the next board meeting and shall be available for review by members of the association. Within fifteen (15) days of the election, the board shall publicize the results of the election in a

communication directed to all members (this could be done in the form of a newsletter if it is mailed to the members within the 15 day timeline).

11. Association funds should not be used for campaign purposes in connection with any association election, except to the extent necessary to comply with the duties of the association imposed by law. For purposes of this paragraph, the association can use its fund to have corporate counsel (or other Board-designated individuals) prepare and review appropriate ballots as well as the copying, printing and mailing costs necessary to provide the ballots to the membership consistent with the association's governing documents and California law. Association can also add background information and explanation of ballot material. The association may use funds to distribute, for election of board of directors, a biographical description and photograph of the nominees within said election materials. The board shall not advocate the election or defeat of any nominee which is on an association election ballot for the board of directors.
12. If the owner loses his/her ballot, they may request another ballot, along with the appropriate envelopes from the inspector(s) of election, but they must sign a statement, under penalty of perjury that the original ballot was lost, destroyed or never received. The inspector(s) of election shall maintain a record of each such request and, if it determined that the owner voted twice, even by mistake, neither ballot would be counted (conforms to the *Guide to Absentee Voting in California*).

GOLF

Updated 3/25/2010; rev. 1/28/2013, 10/26/15, 01/16/17

ELIGIBLE PLAYERS

Only owners and members of their family shall be permitted to play without paying greens fees. Owner family members include: spouses, significant others as registered with the HOA, parents, grandparents, children, children's spouses, and grandchildren.

RULES OF THE GAME (Amended 1/28/2013; 1/16/17)

1. All players must start from the #1 tee.
2. Each player must use their own equipment, including clubs, balls, tees, etc.
3. Allow faster players to play through. Ready golf is encouraged at all times.
4. Repair all divots and ball marks, please.
5. Tees are required when teeing off on all holes.
6. Only one ball in play per person. Practicing with 2 or more balls is not allowed and player may be asked to leave the course.
7. You may retrieve only your own ball from the lake with an approved retriever (no rake types). Fishing for golf balls is not allowed.
8. USGA rules govern all play; except as modified by local rules below or on score card:
 - a. Lakes/ponds are to be played as lateral hazards. Player may proceed under stroke and distance rule provision of USGA Rule 27-1; or drop a ball outside the hazard within two club-lengths where the original ball crossed the hazard – penalty of one (1) stroke. Nearest drop area may be used if it does not advance the ball closer to the hole – one (1) stroke penalty.
 - b. Hole 12: The pump house is considered an “immovable obstruction.” If the ball lands and remains on top of the pump house, or interferes with your line of sight to the pin, you may take relief without penalty. You are allowed stance and one club length from the nearest point where you obtain line of sight to the pin, no closer to the hole. The bed surrounding the pump house is not considered a flower bed. If a ball in this bed is deemed unplayable, drop the ball within two club lengths from the point where the ball crossed into the hazard, no closer to the hole. Take a one-stroke penalty. If, after taking your two club length drop, your line of sight is still obstructed by the pump house, you make take your stance plus one club length relief from the point where you obtain line of sight to the pin, no closer to the hole. (One stroke penalty still in effect.)
 - c. All flower beds are immovable obstructions – interference by an immovable obstruction occurs when a ball lies in or on the obstruction, or the obstruction interferes with the player's stance or the area of the intended swing. Player may take relief from interference. If the ball is found player must lift the ball and drop, without penalty, within one (1) club-length of and not nearer the hole than the nearest point of relief - USGA Rule 24-2(b)i. If it is known or virtually certain that a ball that has not been found is in the flower bed the player make take relief under USGA Rule 24-3(b) – drop a ball, without penalty, within one (1) club-

- length of and not nearer the hole than the nearest point of relief – USGA Rule 24-2(b)i.
- d. Ball hit onto or over a private lot is out of bounds (OB). Private lot lines are four (4) feet to rear of electric meter posts. You may drop within two (2) club-lengths of approximate point ball went OB, no closer to the hole – one (1) stroke penalty. Do not enter onto or hit from private lots. Alternately player may proceed under USGA Rule 27-1, Stroke and Distance, and play a ball as nearly as possible at the spot from which the original ball was last played – one (1) stroke penalty.
 - e. On holes #4 and #13, a ball coming to rest on, or across the roadway. Use designated drop area beside green on hole being played. Players are not allowed to hit across the roadway.
 - f. Wear spikeless or soft spike shoes only. No metal spikes on golf course.
 - g. Six strokes maximum on any hole. Players must pick up after six strokes to maintain pace of play.
9. Designated player owner authorization:
Only “Significant Other” and registered with the HOA will be permitted to play without paying a fee.

GENERAL RULES & REGULATIONS

- 1. The golf starter shack will be open between the hours of 6:30 a.m. to 5:00 p.m. during Pacific Daylight-saving time, and from 7:00 a.m. to 4:00 p.m. during Pacific Standard Time, from opening day in November through May 31st.
- 2. No lessons allowed on golf course at any time.
- 3. Do not trespass on owners lots.
- 4. Each player is responsible and liable for any damage caused by their play. And any damage caused by golfer shall be promptly reported to the owner, starter, or General Manager’s office.
- 5. Only regular type golf carts are allowed on the course. Only the GEM E825 model of the GEM carts is allowed on the Golf course. Contact the Starter with any questions regarding allowable carts.
- 6. All golf carts that have permission to be on golf course must display a handicapped flag.
- 7. Golfers younger than 17 years of age must be accompanied by an adult golfer.
- 8. In order to recognize a “Hole-In-One” on the 18 hole course, you must be a group of at least three players, complete all of the 18 holes and three players must sign and date the card and provide a contact phone number. First Holes-In-One at ORPS will be recognized on a plaque in the Owner’s Lounge.
- 9. Golfing privileges may be revoked by the golf starter, player assistant, or Security staff at any time.

10. Only golfers allowed on golf course, except for gallery events.
11. Rules for booking tee times are posted at the Starter.
12. Private owner functions will not be held on Saturday, Sunday, or holidays. Permission for any exceptions must have approval of the board.
13. The fee for guests is \$25.00 per round; the ten pass fee is \$200.00. There will be a \$10.00 guest fee for twilight golf, 1 ¾ hours before sunset as posted at the golf shack. (or)
13. The fee for guests is determined annually and will be posted at the Starter shack.
14. Play on the Back Nine hold course is on a first come first served basis. Playing groups will collect a playing tag from the Starter before commencing play and return the tag when the 9 holes are completed.

GOLF CART USE ON GOLF COURSE

The Outdoor Resort Golf Course is a walking golf course. Golf carts may be used on the golf course, subject to the following rules, by individuals who have a need for special access on the golf course and display an authorized handicap flag as follows:

- **Annual/Seasonal Blue Handicap Flag*:**

A Blue handicap flag will be issued by the Golf Shack Attendant upon payment of an annual non-refundable \$25.00 fee (to cover the cost of the flag and the increased cost of maintaining the golf course) and presentation of documentation as follows: (1) a government-issued handicap permit or (2) a current letter from a physician, physical therapist, or chiropractor validating the special access need. For purposes of this rule, the annual season runs from October 1 through September 30.

Individuals who have purchased a blue handicap flag are required to re-validate their special access need to the golf course at the beginning of each season by paying the annual fee and providing the required documentation to the Golf Shack Attendant.

- **Daily Use White Handicap Flag*:**

A Daily Use White Handicap Flag will be issued upon (1) payment of a \$5.00 daily fee for owners and a \$7.00 daily fee for all others; (2) presentation of a government-issued handicap permit or a current letter from a physician, physical therapist, or chiropractor validating the special access need; and (3) deposit of the golfer's identification (driver's license or ORPS prox card) with the Golf Shack Attendant. The golfer's identification will be returned at the end of play when the white access flag is returned to the attendant or to Security if the attendant has left for the day.

*Individuals who are 85 years old or more are exempted from the requirement to provide documentation proving their special access need, but must pay fees and adhere to all rules relating to golf cart use on the golf course.

- **Use of Golf Carts on the Golf Course:**

1. A handicapped individual must be playing golf to drive on the course; non-handicapped persons are not permitted as passengers in the carts.
2. Handicapped persons playing in the same twosome/foursome must share a cart.
3. Golf carts are to be ridden and parked on the left side of the golf course whenever possible.
4. Parking on the tees is not allowed and golf carts may not be parked closer than 30 feet away from the green. Always park on the left side of the fairways and walk to the ball.

ADMINISTRATION & ENFORCEMENT

Monetary assessments or fines may be assessed for additional violations according to the Enforcement Procedures. The general manager and/or security will be notified for enforcement, should it be necessary.

DRESS CODE

ACCEPTABLE

Men's Shirts with sleeves **and** collars
Women's Shirts may have sleeves **or** collars
Mock turtle neck golf shirts
Shorts no shorter than mid-thigh
Proper golf shoes or tennis shoes,
soft spikes only.

NOT ACCEPTABLE

Bare feet
Sandals except golf sandals
Long, elongated arm holes
Swim wear
Bike shorts (*tops/Bottoms*)
Bare midriff shirts
.....Men's "Muscle" tops.....
Low plunging necklines
Short shorts/hot pants
No boots or leather soled shoes
No jogging shorts or cut-off jeans

MAXIMUM RV OCCUPANCY
(Adopted 3-22-12; amended 1-19-15)

Maximum Occupancy for any Recreational Vehicle is limited to three individuals remaining in the Recreational Vehicle overnight, except as provided below.

1. Owners prior to March 8, 2012, are grandfathered to the old restriction allowing six individuals to remain in a recreational vehicle overnight.
2. Owners after March 8, 2012, and long term renters (31 days or more) are limited to a maximum of three individuals remaining in their RV overnight, except they may have a maximum of six individuals remain in their RV overnight for up to 14 days, three times per year (not consecutive).
3. Short-term renters (30 days or less) may have a maximum of six individuals remain in their RV overnight for up to 30 days, once per year.
4. Special event exceptions may be made in writing by the Board of Directors.

MISCELLANEOUS RULES – SIGNIFICANT OTHER

1. “Significant Others,” sometimes referred to as domestic partners, are two adults who are not married and have chosen to share one another’s lives (living together).
2. The Board has established that “Significant Others” should have the same rights and responsibilities as married couples/spouses with regard exclusively to the use and care of all the facilities, sports and entertainment at ORPS, to include, without being limited, golf, tennis, the fitness center, the clubhouses, the pools and the owners’ lounge.
3. For ORPS purposes only, to establish such a relationship, the owner of record must file with the ORPS Owners’ Association a “Declaration of Significant Other” naming the significant other. The Declaration of Significant Other is attached and incorporated herein to this rule.
4. A “Significant Other” relationship as established herein shall be terminated upon one of the following events:
 - a. The owner no longer owns a lot at ORPS;
 - b. The death of either party; or
 - c. The written notice to ORPS of termination of the “Significant Other” relationship by the owner.
5. A “Significant Other” is subject to all Governing Documents of the Association.
6. All other ORPS rules in conflict herewith are hereby rescinded to the extent of said conflict.

DECLARATION OF SIGNIFICANT OTHER

This is to declare that _____

Is my significant other and as such has the same rights and responsibilities as married couples/spouses with regard exclusively to the use and care of all the facilities, sports and entertainment at ORPS, to include without limitation golf, tennis, the fitness center, the clubhouses, the pools and the owners' lounge.

By: _____
Print Name

Signature: _____

Owner of Record, Lot # _____

Date: _____

MOTOR VEHICLES

MOTOR VEHICLES OPERATION & SAFETY

1. Drivers of any vehicle in the Resort (*including golf carts*), must have a valid current drivers license in their possession when operating the vehicle, per CC&R's.
2. Learners driving permits are allowed only when accompanied by a licensed adult, per California Vehicle Code.
3. No more than four (4) vehicle passes are allowed for any Owner, even when the owner owns more than one lot. Each owner may apply for only two (2) temporary passes, and those will be numbered for easier control.
4. Any authorized van conversion which may or may not have an RVIA sticker is not allowed to be connected to any utility, or used for a sleeping facility.

GOLF CARTS

1. All golf carts must have a current ORPS sticker affixed to the Left side of the windshield.
2. Proof of current liability insurance must be provided for issuance of an association sticker before bringing any golf cart into the resort.
3. Golf carts driven after dark are required to have functioning headlights and tail-lights.

MOTORCYCLES

1. All rules for motor vehicles apply to motorcycles.
2. State helmet laws shall apply to all motorcycle riders.
3. Three or four-wheeled ATV's or vehicles whose primary design is for off-road use only are not permitted to operate in the resort.

GENERAL RULES

1. All owners' motor vehicles in the resort must display an ORPS stickers or

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- Proximity card affixed to the corner of the front windshield (*or temporary pass when necessary*).
2. Only two (2) approved golf carts and one (1) licensed passenger vehicle or one (1) approved golf cart and two (2) licensed passenger vehicles will be allowed on each lot.
 3. Motorcycles are to be counted as one of the above-allotted vehicles (*limited to two (2)*).
 4. Drivers shall not exceed 10 miles per hour and shall stop at all stop signs.
 5. Owners removing vehicle stickers will result in the sticker being confiscated with a cost of \$25.00 for replacement sticker.
 6. During special events, curbside parking is allowed on the perimeter streets immediately adjoining the clubhouses. Golf cart parking is allowed curbside on either side of the street immediately in front of the El Saguaro clubhouse.
 7. A vehicle parked on a lot shall be parked so as not to protrude into the street. Street parking is not allowed. No vehicle is permitted to park on the grass area of any lot or common area. Vehicle parking on any kind on any lot other than their own is not permitted without the lot owner's written permission on an owner-to-owner guest parking permit. Written permission cards must be on file at the security gate prior to issuance of the parking permit for said lot. Owner-to-owner authorization cards expire October 1 yearly. Illegally parked vehicle(s) blocking access to a lot or common area may be towed without prior notification at the vehicle owners' expense,
 8. The turnout at the La Palma clubhouse is for temporary parking only.
 9. Parking in the El Saguaro driveway is prohibited. Parking on the street in front of El Saguaro clubhouse between 7:00 a.m. and 4:00 p.m. is prohibited except during scheduled events,
 10. Large commercial trucks (extending more than 24' in length) will not be permitted to remain in the resort overnight unless a special permit, not to exceed twenty-four (24) hours, is displayed in the windshield of the vehicle. Permit can be obtained from the General Manager in advance.
 11. There is no overnight parking at any of the clubhouses, main laundry, or satellite parking areas without a temporary parking permit. A temporary parking permit not to exceed 72 hours may be issued by security; any request for a permit in excess of 72 hours must be requested from and approved by the General Manager or his/her designee.

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12. Parking area at the West side of the La Palma tennis courts is designated parking for the convenience store and restaurant when either is open.
13. Tractor trailers (*commercial*) are not permitted into the resort except for delivery of goods,
14. No curb side parking on west side of La Palma club house.

ADMINISTRATION & ENFORCEMENT

1. Rules and regulations will be administered by the General Manager, his designee and/or security.
2. Repeat offenders will be subject to suspension or monetary assessments or fines as outlined in the fine schedule of the Enforcement Procedures.
3. Repeat parking offenders are subject to having his/her vehicle towed at owner's expense.

PARKING & STAGING AREA

PERMITTED VEHICLES (Amended 5-24-12)

1. Travel trailers, 5th wheel trailers, RV's, bus conversions-with or without attached tow trailers,
2. Trucks or other vehicles on which trailers or 5th wheels are attached.
3. Visitor trucks, RV's, or other licensed passenger vehicles.
4. Resort vehicles (*golf carts*) used for sales and rentals, and staff use.
5. Passenger motor vehicles of prospective buyers and guests while visiting Sales/Rental Office.
6. As more specifically identified in the Architecture & Aesthetic (A&A) Rules, park trailers/destination trailers are not permitted within the Resort (See Section 2, Subsection A.5, of the A&A Rules

PARKING RULES

1. The staging area is primarily for parking RV's while the guests are registering and is not intended to be used as a long-term parking or storage facility.
2. No vehicle is allowed to park overnight in the staging area without a temporary parking permit issued by security, a temporary parking permit for up to 72 hours may be issued by security. Any request for parking in excess of 72 hours must be requested from and approved by the General Manager or his/her designee parking is based on availability of two designated spaces.
3. Guests arriving after 10:00 p.m. with prior reservations will be allowed to park overnight in the staging area.
4. The exit road turnout is for temporary parking and is restricted to thirty (30) minute parking. Engines must be shut off while unit is parked in this area. Only the General Manager or the Security Director may authorize parking in those areas in excess of 30 minutes.

ADMINISTRATION & ENFORCEMENT

Unauthorized vehicles and trailers parking in the staging area will be towed from the resort at owner's expense. Assessments or fines may be issued according to the fine schedule of the Enforcement Procedures.

PETS

PER CC&R's, ARTICLE VI, SECTION 6, ONLY DOGS AND CATS ARE ALLOWED.

GENERAL RULES (Rev. 11.16.15; 01.18.16; 1.16.17)

1. All pets, including cats, need to be tethered on a 6-foot leash whenever they are outside of the RV in which they are domiciled.
2. No more than two (2) pets (*dogs and cats*) are allowed on a lot.
3. Pets are not permitted in any building, lots other than your own, or in any common area (other than streets) including the golf course and corner areas except that Pet Relief areas are established as follows:
 - a. Area adjacent to the Maintenance Yard Entrance.
 - b. Common area adjacent to the front Pedestrian Gate that is bordered by a wall on the west, the loading/parking area to the north, and the access road into the resort and guard shack on the east, between the hours of 7:00 am and 9:00 pm.
4. Work/service dogs for the handicapped are permitted, as required by law. During a one year trial beginning January 18, 2016, pets will be allowed in the common area patio that lies between the restaurant and the convenience store at La Palma. Pets may not be left alone in this area and must be controlled in the immediate space of the table where the pet owner is sitting. Other conditions may be posted by the restaurant proprietor as necessary.
5. For the safety and well-being of pets, they may not be left unattended in or outside of the RV for extended periods of time.
6. Owners shall not allow pets to continue to bark, creating a disturbance or nuisance to other residents.
7. Whenever possible, owners should have their pets relieve themselves on the lot on which the pet is domiciled and residue should be picked up immediately and urine spots watered.
8. If a pet relieves itself in the street the residue must be picked up immediately.
9. A fenced pet walking area is provided near the main laundry room next to the maintenance yard entrance. Pets must be attended at all times,

Outdoor Resort Palm Springs – RULES & REGULATIONS

10. One small pen is permissible, restricted to owner's lot, and not interfering with routine maintenance. Pen area to be used only when the pet is in residence.
11. All pets-but especially cats-are not to be let free to run at any time while in the resort.

ADMINISTRATION AND ENFORCEMENT

1. If owner or guest fails to observe the leash laws or fails to pick up after pets they should be reported to the General Manager and/or Security with the lot number of pet's owner and a description of the pet.
2. Citations may be issued for a first reported violation of the stated rules.
3. An assessment or fine will be assessed, according to the Enforcement Procedures, if additional infractions are reported.

PICKLEBALL RULES

(Adopted 03.06.17)

GENERAL

The Pickleball Program at ORPS is designed to provide a quality Pickleball program for as many ORPS owners and renters as possible.

The ORPS Pickleball program is administered by the Pickleball Committee under the guidelines established by the ORPS Rules and Regulations and the ORPS Board of Directors.

PICKLEBALL COMMITTEE

See Pickleball Committee Charter for information regarding the Officers of the Pickleball Committee.

ORGANIZED PLAY

Organized play includes: Beginner, Novice, Intermediate, Advanced and Open Play. Tournaments will be defined by the Pickleball Committee.

All organized play will be reflected on the Pickleball Master Schedule. The Schedule is posted at the courts.

PARTICIPATION/PROHIBITED USAGE

Participation in organized play, as defined above, shall be available to lot owners and lot renters.

Guests brought by owners and renters may use the ORPS pickleball courts as per the posted Pickleball Schedule. Tournaments will be scheduled by the Pickleball Committee. Tournament play is only for ORPS owners and renters, no outside guests are allowed.

Persons under fourteen (14) years of age, unless accompanied by parents grandparents, are prohibited access to the courts.

Use of lighted courts before 7:00am or after 10:00 pm is prohibited.

Chairs and tables only allowed in shaded area.

Pickleball courts will be used only for playing pickleball as designated by the Board of Directors. Any other use is prohibited.

EQUIPMENT

Only the quiet ball, or equivalent, as demonstrated during the pickleball trial, will be allowed to be used at ORPS.

ATTIRE

All persons on any pickleball court must wear non-marking tennis shoes. No street shoes, sandals, thongs or bare feet are permitted. All pickleball players are required to wear shorts, shirts, jackets, sweat suits or other such similar attire.

PICKLEBALL BALL MACHINE

Access to and use of the ORPS pickleball ball machines and retrievers will be managed by the ORPS Pickleball Committee. Usage of the pickleball ball machines and retrievers are restricted to ORPS owners and renters.

ENFORCEMENT OF PICKLEBALL RULES

Violations of the Pickleball Rules will be treated in accordance with the Association's Enforcement Procedures.

**SCHEDULE OF SPECIAL INDIVIDUAL ASSESSMENTS
FOR VIOLATIONS OF GOVERNING DOCUMENTS**

The Board of Directors is charged with overseeing the enforcement of the Association's Governing Documents. It has the authority to conduct violation hearings, impose specified individual assessments, including but not limited to fines, and cause violations to be remedied.

An Enforcement Procedure has been adopted by Resolution of the Board of Directors and stipulates that citations will be issued for violations of governing documents.

Special Individual Assessments for Violations of Governing Documents, other than those relating to the Architectural and Landscape Violations, or the failure to maintain a lot or RV to standards, are established below.

Note that Violators may contest citations and request a hearing before the Board of Directors as prescribed in the Enforcement Procedure.

Recurring Violations may result in further disciplinary action such as suspension of privileges or use of the recreational amenities, in accordance with the Association's Collections and Enforcement Policies.

TRAFFIC VIOLATIONS

Fines for speeding:

- 1st citation: written warning
- 2nd citation: \$50.00
- 3rd citation: \$100.00
- 4th citation: \$200.00

Recurring violations:: Loss of vehicle privileges.

Failure to stop at a stop sign:

- 1st citation: written warning
- 2nd citation: \$50.00
- 3rd citation: \$100.00

Parking violations:

- 1st citation: written warning
- 2nd citation: \$50.00
- 3rd citation: \$100.00

Parking violation exception:

Unauthorized use of another lot, \$50.00 plus any towing expenses

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No registration decal on vehicle or golf cart: (Note: Effective when decals are available within the Resort)

1st citation: written warning

2nd citation: \$50.00

3rd citation: \$100.00 plus restricted to lot until registered.

Unlicensed operator of Golf Cart:

1st citation: written warning

2nd citation: \$50.00

3rd citation: Loss of resort vehicle privileges.

MISCELLANEOUS VIOLATIONS

Verbal abuse of an Owner, Employee, or Guest:

1st citation: \$150.00

2nd citation: \$300.00

Threatening gestures, physical abuse:

1st citation: \$300.00

2nd citation: \$500.00

Special Note: Victim of verbal abuse, threatening gestures, physical abuse, must report incident to Security Post Commander.

Pet Violations: (effective November 1, 2015)

1. Off leash
2. Leash in excess of six feet
3. Excreting on other owner's lawn and/or common area grass
4. Excretion not picked up by pet owner
5. Barking dogs
6. Aggressive pets

1st citation: written warning

2nd citation: \$50.00

3rd citation: \$100.00

4th citation: removal from property.

NOTE: Other violations of the rules relating to pets set forth in the Rules and Regulations will be cited on the same schedule as above.

A & A Lot Compliance Violations

Refer to Enforcement Procedures

Failure to obtain a Lot Revision Permit:

Refer to Enforcement Procedures

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Any vandalism, destruction or malicious damage to property:

1st offense: \$500

2nd offense: permanent removal from property.

RECREATION FACILITIES ABUSE:

Playing on tennis court with inappropriate dress and shoes:

1st citation: removal from tennis court

2nd citation: \$50.00

3rd citation: permanent loss of tennis privileges.

Providing non-owner with tennis court key without owner presence:

1st citation: confiscation of key and warning letter

2nd citation: \$50.00

3rd citation: permanent loss of tennis privileges.

Leaving tennis court unsecured:

1st citation: warning letter

2nd citation: \$50.00

Improper golf attire:

1st citation: warning & escort from the golf course

2nd citation: \$50.00

Playing golf on the golf course without registering & paying fee or starting from other than No. 1 tee (except during sanctioned Golf Committee events):

1st citation: warning & escort from the golf course.

2nd citation: \$50.00

Golf cart on course without proper authorization:

1st citation: warning & escort from the golf course

2nd citation: \$50.00

Golfing without proper equipment:

1st citation: warning & escort from the golf course

2nd citation: \$50.00

Exercising in fitness center without proper attire:

1st citation: warning & escort from the fitness center.

Unauthorized entry and using fitness center:

1st citation: warning & escort from the fitness center, confiscation of proxy cards.

2nd citation: \$50.00, confiscation of proxy card.

Other violation of recreation facility rules:

1st citation: warning letter

2nd citation: \$50.00

3rd citation: loss of recreation facility privileges.

STANDARDS OF CONDUCT

These rules & regulations are considered necessary to provide for, and promote, the health, safety, general welfare of, and quiet enjoyment of all residents of the resort.

CONDUCT

1. Improper conduct by a member-owner, their family member(s) or guest(s) which;
 - a. Tends to injure the good name of other member-owners, or the association, its directors, officers, agents, or employees in the performance of their designated duties;
 - b. disturbs said association's well-being; or,
 - c. hampers the associations representatives in their work is a violation of the intent of the provisions of the association's CC & R's.
2. Such prohibited improper conduct directed toward, or in the presence of, an association representative or between member-owners shall also include the following:
 - a. Profanity and abusive language.
 - b. Threatening or offensive gestures and words.
3. Guests of member-owners who subject other member-owners, tenant guests of members, and association representatives to the improper conduct cited in section 1 and 2 above, are to be summarily evicted from the resort by security or by a peace officer.
4. Improper provocation of the aforementioned improper conduct by an association representative will subject said representative to disciplinary action as prescribed by the Board of Directors.
5. Disciplinary action may be taken against a member-owner or their family member(s) for violation(s) of these rules & regulations.

VANDALISM

Vandalism will be punished to the fullest extent of the law. Removing or altering any signs in the resort will not be tolerated, moving exercise equipment, tennis court equipment, golf course markers, equipment or signs are punishable by immediate fines, established by the Board of Directors. Tampering with resort equipment is prohibited.

SEXUAL HARASSMENT

1. It is the policy of this association that all owners, guests, agents, and employees shall adhere to a standard of conduct that is respectful, courteous, and professional. Harassment or discrimination on the basis of sex or race is a violation of Section 703 of Title VII of the Civil Rights act of 1964, as amended by

the Civil Rights Act of 1972.

2. Sexual harassment is defined (EEOC part 1604) as:

Unwelcome sexual advances, request(s) for sexual favors, and other verbal or physical conduct of a sexual nature when:

- a. submission to such conduct is made either explicitly or implicitly a term or condition of an Individual's employment.
- b. submission to, or rejection of, such conduct by an individual is used as the basis for employment decisions affecting such individual(s).
- c. such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

DISCRIMINATION

1. Discrimination is defined as:

Unequal treatment of employees or applicants for employment without adequate justification based on race, religious creed, color, national origin, ancestry, physical/mental handicap, medical condition, pregnancy, marital status, sex, age, political beliefs, or other non merit factors,

2. Discrimination is illegal.
3. Examples of acts of discrimination which will not be tolerated include:

The use of verbal derogatory comments slurs or jokes, derogatory pictures, cartoons or posters, and actions which result in an employee being treated unequally.

ADMINISTRATION & ENFORCEMENT

1. Enforcement of this policy is the responsibility of the General Manager, as is the administrative procedures necessary to carry out the intent of the policy.
2. Violations of sexual harassment and discrimination will be dealt with immediately by the General Manager who will prepare a written report to the Board of Directors of any such violation and include the recommended disposition of the incident. All such reports will be filed in the General Manager's office, and a copy will be filed in the Board of Director's office by the Board Secretary.
3. Normally, the first violation will be a warning. The Board does retain the right to assess a monetary assessment or fine, according to the Enforcement Procedures and/or suspension of privileges.

SWIMMING POOLS & SPAS

1. Persons needing diapers are only allowed to use the western most pool at the El Saguaro clubhouse.
2. Per state law, swimmers must shower before entering any pool or spa.
3. Floatation devices are prohibited in the swimming pool areas over Holiday weekends and Easter/Spring break periods.
4. Diving, jumping in, or any pushing and roughhousing are prohibited in any resort pool or spa. Running is not allowed in any pool area.
5. Glass (*except eyeglasses*) is prohibited in the swimming pool area.
6. Bathing suits are required. Other clothing is not permitted in the pool, except a plain white shirt is acceptable as a cover-up from the sun.
7. Chairs/lounges may not be saved by placing towels or other articles on them, unless the owner of the item is in the pool area.
8. Management reserves the right to deny use of the pool/spa to anyone at anytime for due cause.
9. All persons using pool/spa do so at own risk association management is not responsible for accidents or injuries.

TENNIS

GENERAL

This Tennis Program at ORPS is designed to provide a quality tennis program for as many ORPS owners and renters as possible.

The ORPS tennis program is administered by the Tennis Committee under the guidelines established by the ORPS Rules and Regulations and the ORPS Board of Directors.

TENNIS COMMITTEE

See Tennis Committee Charter for information regarding the officers of the Tennis Committee and Tennis Committee responsibilities for the responsibilities of the various members of the Tennis Committee.

ORGANIZED PLAY

Organized play includes: The Daily Draws, Nets, Couples Only Tennis, The Horse Race, Mixed Team Tennis, Tournaments, Leagues, Top Gun, Doubles Challenge, and any other special tennis activities that may be defined and approved as organized play by the Tennis Committee.

All organized play will be reflected on the tennis court master schedule. The schedule is posted at each court.

Horse Races and general tennis meetings are generally scheduled on the first Saturday of each month. In case of rain or adverse court conditions, the Horse Race and general tennis meeting will be rescheduled to the following Saturday. The Tennis Committee will determine if adverse conditions exist that would preclude safe play. Regarding tennis tournaments, determining safe play will be the responsibility of the tournament chair.

PARTICIPATION/PROHIBITED USAGE (amended 3-09-15; 10-26.15))

1. Participation in organized play, as defined above, shall be available to lot owners and lot renters.
2. Guests brought by owners and renters may use the ORPS tennis courts only if not conflicting with organized play.
3. Persons under fourteen (14) years of age, unless accompanied by parents or grandparents, are prohibited access to the courts.
4. Use of lighted courts before 7:00am or after 10:00pm is prohibited.

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5. Pool chairs, lounges, or tables are not permitted on the court surface.
6. Tennis courts will be used only for playing tennis or pickleball as designated by the Board of Directors. Any other use is prohibited.
7. Abuse of tennis facilities of any kind, such as using the courts for other games, marking courts, hitting and pushing tennis nets, and hitting balls against the windscreen, will not be tolerated.
8. All tennis courts will be locked. Owners may obtain keys from the Association office Monday through Friday, from 9:00am to 5:00pm, and weekends from Security. There is a limit of two keys per lot owner. Replacement keys will be issued in the Manager's office at a cost of \$25.00 each. Renters can obtain a key from the rental office (*on a temporary basis*).

PROPER ATTIRE (amended 3-09-15)

1. All persons on any tennis court must wear non-marking tennis shoes. No street shoes, sandals, thongs or bare feet are permitted.
2. All tennis players are required to wear proper attire, including shorts, shirts, jackets, sweat suits or other such similar attire.

COURT RESERVATIONS (amended 3-09-15)

Players may reserve courts on a first-come basis on the sign-up sheets posted at the entrance to the courts. Sheets are posted daily during the season. Courts may be reserved for the current and following day.

1. During the calendar season, the La Palma courts, the El Saguaro courts and the four satellite courts (B, C, D, E) are reserved for organized play from 8:00am to noon daily. Courts A & F are available for open play. However, these open courts may be reserved for organized play from January 1 through April 1, on an "as needed" basis.
 - a. Organized play includes: The Daily Draws, Nets, Couples only tennis, The Horse Race, Mixed Team tennis, Tournaments, Leagues, Top Gun, Doubles challenge, and other special tennis activity that may be defined and approved as organized play by the Tennis committee. Horse Race's and General Tennis meetings are generally scheduled on the first Saturday of each month.
2. The committee may need to approve the reservation of all courts for tournaments or other special events during the season of peak usage.
3. Courts may be reserved on Sunday's at 2:00pm for organized play.

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4. Courts may be reserved for a maximum of two (2) hours for any one group (*singles or doubles*) in any twenty-four (24) hour period.
5. If play is not commenced within fifteen (15) minutes on a reserved court, the reservation will be void and the court will be available for open play.
6. Satellite courts will be secured and equipment removed from May 1 to October 1.
7. Court reservations for special events need to be scheduled by the committee.

TENNIS BALL MACHINE

1. The ORPS ball machines and retrievers will be located (*chained and locked*) at La Palma on Court #4 and El Saguaro on Court #8.
2. Access to, and usage of, the ball machines at the La Palma and El Saguaro courts are restricted to owners 18 years of age and older.
3. The keys to unlock the ball machines can be obtained in the case of Court #4, at the ORPS Security station, and in the case of Court #8 at the golf starter shack. Owners will leave their owner's card as a deposit.
4. A "log out/log in" record will be maintained by the Security guard on duty for Court #4, and by the golf starter shack on duty for Court #8. In the event the starter shack is closed when the key is to be returned, then the key shall be returned by 7:45 a.m. the following day.
5. The ball machines will not be available during tournament play, nor any special event requiring use of the La Palma or El Saguaro courts.
6. To ensure that a ball machine/court is available, reservations should be made for both. Ball machine reservations may be made twenty-four (24) hours in advance at the Security station or the golf starter shack. Court reservations are made on the court sign-up sheet as indicated above.

Note: If one person has a reservation for the ball machine, and a different person has reserved the corresponding court at the same time, the person with the court reservation shall have precedent.

7. Ball machine usage is limited to two (2) hours at any one time for individual use.
8. Ball machine use and responsibilities:
 - a. Tennis balls must be picked up and returned to the container before leaving the court and locking up the equipment.
 - b. Ball machines and ball retrievers must be returned to the fence, the ball machines covered, and all equipment locked to the fence.

- c. The ball machine key should be returned to Security or golf starter shack and the owner's card retrieved.
- d. Any ball machine malfunctions should be reported to the Security guard on duty. Security will notify a member of the Tennis Committee for resolution. A Tennis Committee representative will notify Security when the ball machine is not available for use.

ENFORCEMENT OF TENNIS RULES

First violations of tennis related rules will result in verbal warning by Security. If violations continue, Security will notify the General Manager or his designee, which will result in eviction from the tennis court. The General Manager may impose an assessment, in accordance with the Enforcement Procedures, if warranted.

TOW DOLLY & TRAILER USE

RESTRICTIONS

1. Trailers transporting vehicles and other personal items will not be parked on the resort common area, i.e., roadways, parking Lots, or green belts (grass) overnight, or at any other time, except to load or unload, which time shall not exceed one (1) hour.
2. Trailers used for the following purpose are not permitted to remain on any lot prior to sunrise or after sunset.
 - a. Transporting of off-road vehicles and off loading of vehicles is not permitted.
 - b. Transporting golf carts.
 - c. Transporting construction tools or materials.
 - d. Combination trailers for cars and boats.
 - e. Trailers having an open or tall metal structure.

PERMITTED TRAILERS

1. Only licensed trailers which transport motor vehicles are permitted, subject to the following limitations:
 - a. One (1) single-axel dolly (licensed or unlicensed) may be parked on a lot at any time, provided it is completely parked on the concrete pad, directly behind the RV.

ADMINISTRATION & ENFORCEMENT

1. General Manager will enforce these Rules & Regulations in accordance with the CC&R's.
2. A fine of \$25.00 per day will be assessed for non compliance.

VENDOR/CONTRACTOR RULES

QUIET HOURS

1. Work will not be allowed to start prior to 07:00 hrs during the week (Mon-Fri) and 09:00 on Saturday's.
2. There will be no Vendor activity in the resort on Sundays, except in the case of an emergency.
3. All Vendor work and activity will stop and Vendors will be off the property by 18:00 hrs (6:00 pm) daily. *Note this means off the property and not in the process of cleaning up to leave*
4. On the prescribed holidays noted below, there will be no vendor activity in the resort except in the case of an emergency.
 - a. Christmas Day
 - b. New Year's Day
 - c. Thanksgiving Day
 - d. Labor Day
 - e. Independence Day
 - f. Memorial Day

ENFORCEMENT

1. Vendors found in the resort during the quiet hour time noted above will be escorted off the property by Security.
2. A second offense will result in the Vendor being escorted off resort property and not allowed re-entry to the resort until specific authorization is granted by the resort General Manager.

ADDITIONAL RULES

1. All work sites will have the approved permit posted and in plain site before any work starts, all work will be stopped if the permit is not properly posted.
2. All curbside parking will be marked with traffic cones to assist with traffic safety.
3. All sites with any kind of heavy construction/destruction will be cordoned off for safety.
4. Only the necessary number of vehicles to facilitate the effective completion of the job will be at the work site. All others will be parked in a location designated by security or off the property.
5. At no time will a vendor allow his equipment to create a barrier to the safe ingress or egress of normal traffic or emergency vehicles.
6. At no time will a vendor or his employees leave their vehicles and or equipment unattended at the work site.
7. At no time will the vendor leave his equipment in the resort overnight.
8. At no time will the vendor use an opposing lot or resort common area as a staging area for materials, only the lot being worked on will serve as the staging area for supplies and or materials, otherwise the materials will need to be kept off site until needed.
9. The Vendor will not allow any run-off of materials such as chemicals, concrete, etc., to enter into the irrigation water system of the resort via the gutter system. All waste will be contained, cleaned up and removed off property by the vendor.

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10. Vendor will insure that the work site is kept safe at all times for the residents around the site.
11. All dust will be controlled by the vendor to insure that the neighboring residents and their property are not adversely affected.
12. All vendors will insure that the work site is properly cleaned up and made safe at the end of each work day.
13. Vendors will not touch any resort related:
 - a. Irrigation systems
 - b. Fresh water lines
 - c. Electrical lines and or fixtures
 - d. Landscaping fixtures or plantings

Note: Any work needed to re-route any water or electrical items or the removal of any landscaping features that belong to the resort will require a request and approval to have these items taken care of. Any approved work will be accomplished by resort staff members unless otherwise directed by Management.

14. Any concrete deliveries in excess of four (4) sq. yards per load will need to be pre-approved during the permit process.
15. Vendors will attempt to notify the neighbors of any pending loud noise construction items and when they are expected to occur and for how long they will go on.

WASHER/DRYER USE

Commercial usage of all ORPS-owned washers and dryers is prohibited and violations will be subject to the Enforcement Policy.